

Local Umpire Board Bylaws

Los Angeles Umpire Board (LAUB)

2013

Chapter 1: Introduction

Section 1.1: These are the bylaws of the Greater Los Angeles local Umpire Board (LAUB) of the Women's Division of U.S. Lacrosse, Inc. (USL), which serves to govern the operation of the board only.

Section 1.2: These bylaws are to be interpreted consistent with the Bylaws of U.S. Lacrosse, Inc., the Women's Division, and the Women's Game Officials Sub-Committee (WGOSC). All definitions of U.S. Lacrosse, Inc., are incorporated herein, and in conjunction with the Women's Division Umpires' Manual, which serves as the policy book of the WGOSC.

Chapter 2: Membership

Section 2.1: Any rated or probationary women's lacrosse umpire who resides in Los Angeles, Santa Barbara, Ventura, or San Bernardino counties, who pays dues to the LAUB, and who is a member in good standing with USL, is considered a member of the LAUB.

Section 2.2: Probationary and rated umpires are defined by the WGOSC of USL.

Section 2.3: Dues shall be payable to LAUB and submitted to the treasurer annually. Board dues shall be equal to a High School Varsity Game Fee, as defined annually in the California Interscholastic Federation (CIF) Bylaws ("Blue Book").

Section 2.4: Members of other umpires boards (e.g., Orange County) may become "dual" board members by paying dues at 50 percent the rate defined in Section 2.3 to the treasurer annually. Provided they are in good standing with their board and WGOSC, these dual members based outside of counties listed in Section 2.1 are eligible to be assigned to games in counties served by LAUB (Section 2.1) and are eligible for monetary awards but may not vote in elections.

Chapter 3: Local Board

Section 3.1: The LAUB will be governed by an Executive Committee which will consist of three to five individuals, including a local umpiring board Chair (LBC), a Vice Chair, a Treasurer, a Ratings Chair, and a Secretary. The Executive Committee members shall each serve a two (2) year term. No individual may hold more than one position on the Executive Committee.

Section 3.2: Elections for the Executive Committee shall conclude prior to December 15 of the calendar year. Each term shall commence on January 1 of the following year. Elections may take place at a general meeting of the LAUB, provided a quorum exists; or votes may be submitted electronically, provided enough votes are submitted to establish a quorum. Where voting and nominations may take place at meetings, electronic votes may not be submitted in advance. Nominations may be accepted from the membership at large or by a nominating

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committee (Section 3.10). Executive Committee members may serve succeeding terms and shall serve until a replacement has been elected.

Section 3.3: The LBC shall preside at the meetings of the LAUB, shall lead the annual interpretation meeting, shall act as (or appoint another person to act as) liaison to the local chapter and region, shall represent the local umpiring board (LUB) at the annual required national rules interpretation meeting and LBC meeting, and otherwise shall conduct the business of the LAUB.

The LBC shall maintain records of all umpires within the LUB and shall ensure that all members are USL members. The LBC shall provide USL with current information on LAUB member records, including USL member numbers, current ratings, names of raters for Local and Apprentice officials, and expiration dates. The LBC should hold at least a District rating unless no such person is available and willing to serve.

The LBC shall ensure that notices of the annual meeting of the LAUB are properly sent to all members. The LBC shall ensure that any other communications from USL to the LAUB or otherwise concerning the LAUB are sent to the appropriate members.

Section 3.4: The treasurer shall collect all dues for the LAUB, shall pay all debts and expenses of the LAUB, and shall show proper accounting of all monies collected.

Section 3.5: The umpire board secretary shall record minutes for all board meetings, including those of the membership at large and the Executive Committee. The secretary shall maintain a record of service hours provided to the local umpiring board, region, or super region.

Section 3.6: If appropriate, the LAUB may appoint a ratings chair whose responsibilities will include coordinating of training and rating sessions. The ratings chair shall ensure that all members have taken the USL rules test online and provide the LBC with test results.

Section 3.7: If appropriate, the LAUB may appoint additional roles on the committee as deemed appropriate. These positions may include but are not limited to:

Vice Chair, whose responsibilities will include representing the LAUB at the USL Chapter meetings and reporting back to the local chair and participating in other duties as assigned by the LBC. In the second year of her term, it is recommended that the Vice Chair serve as proxy to the LBC at the national rules interpretation meeting and LBC meeting, Section 3.11.

Representative to CIF, the state high school association, whose responsibilities will include representing the LAUB at the state association meetings and reporting back to the LBC. This position must be coordinated with the Orange County Umpire Board (OCUB) to serve as representative to the CIF Southern Section.

Section 3.8: Assignors may also serve on the Executive Committee, making note of the following. Term length as defined here supersedes that defined in Section 3.1

Youth – A youth assignor shall be appointed by the Executive Committee. The youth assignor shall maintain membership in and good standing with the LAUB.

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Responsibilities include coordinating the assignment of games for youth leagues and programs served by the LAUB. The assignor will serve a one year term and may serve succeeding terms until a replacement has been appointed.

High School – The high school assignor is appointed by LAUB. Responsibilities include coordinating the assignment of officials to high school level games for contracted leagues, clubs, and CIF Southern Section schools in the counties served by LAUB. The assignor will serve a one year term and may serve succeeding terms until a replacement has been appointed.

WWLL – The assignor for Central Region of the Western Women’s Lacrosse League (WWLL) is selected by the league for three year terms starting with the 2012 season. The Central Assignor as designated by the WWLL shall coordinate the assignment of games for collegiate club teams served by the LAUB as contracted with the WWLL.

NCAA – The assignors for NCAA programs in the Greater Los Angeles Area are selected by administrators for the respective leagues (NCAA DIII SCIAC and NCAA DI MPSF) and will not hold a position as assignor on the Executive Committee. This person may serve on the Executive Committee in another capacity

Section 3.9: When appropriate, a Scholarship Committee shall gather to review applications for Travel Scholarships. This Committee shall consist of the Vice Chair, Secretary, Treasurer, and an appointed Member at Large. The Executive Committee shall solicit interest from full board membership and appoint a member in good standing with LAUB to serve as the Member at Large on the Scholarship Committee. Members of the Scholarship Committee shall abstain from voting on a round of applications where she has applied. Upon request, the Chair shall serve on the committee to cast a tie-breaking vote.

Section 3.10: Prior to a request for nominations from the general board, the Executive Committee has the option to form a nominating committee, whose responsibilities include developing at least one nomination for each position on the Executive Committee.

Section 3.11: If any Executive Committee member cannot attend a particular event or fulfill a particular duty on a limited basis – for example, if the LBC cannot attend the national rules interpretation or LBC meeting at national convention – she may appoint a proxy to perform the duty in her stead, providing (a) the proxy is a member of USL and LAUB and (b) the Executive Committee member has notified the membership of her intent to appoint the proxy, and (c) the proxy expires at the conclusion of the particular event or time period.

Section 3.12: Any Executive Committee member may be removed from office, for any reason, by a two-thirds majority of the members of the LAUB present at the meeting warned for that particular purpose, provided that a quorum exists. Notice of the meeting and its purpose must have been sent by e-mail, or other reasonable means to all members of the LAUB, including the Executive Committee member, at least fifteen days prior to the meeting, and the Executive Committee member must be given an opportunity to speak at the meeting.

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Chapter 4: Meetings

Section 4.1: The LBC shall call the annual meeting of the LAUB some time before the beginning of each spring lacrosse season. That meeting should include the annual interpretation meeting, and all other business to come before the LAUB.

Section 4.2: A quorum for the transaction of business at any meeting of the LAUB shall exist if a majority of the members defined in Chapter 2 are present.

Section 4.3: The LBC may call any additional meetings she deems necessary to conduct the business of the LAUB.

Section 4.4: Members who are not able to attend board meetings or to assign a proxy will be fined for each meeting missed. The fine due by that member shall be equivalent to a CIF junior varsity game fee, as defined annually in the CIF Blue Book (\$60 in 2013).

Chapter 5: Umpire Assignments and Level of Play

Section 5.1: The LAUB will contract with area leagues and teams on behalf of the Assignors to provide assigning services for each season. Assigning fees will be set and published at the beginning of each calendar year.

Section 5.2: The level of rating will be considered before an assignment is made. Exceptions to this policy can be made only on an individual basis approved by the board chair.

Apprentice officials will be assigned to appropriate levels of play that will promote their training and development. Apprentice umpires will be assigned to youth and, when assigned with an experienced partner, high school games. Apprentice umpires will not be assigned to college games at any level.

Local officials will be assigned based on their experience, skill, and the level of play. Local umpires will be assigned to youth and high school games. Officials with a multiyear local rating will be assigned to college club games (WWLL).

District and **National** officials will be assigned based on their experience, skill, and level of play. District and National umpires will be assigned to upper division college club games (WWLL D1) and NCAA games. Other levels of play will be assigned as needed.

Chapter 6: Conflict of Interest and Ethical Practice

Section 6.1: No member of the LAUB may vote on any matter in which she has a financial interest, in which any member of their immediate family has a financial interest, or on any other matter in which she has a conflict of interest. If a member of the LAUB becomes aware of any matter that could be considered a conflict of interest, she shall immediately disclose that conflict to the LBC.

Section 6.2: All Members of the LAUB must follow the umpiring code of Ethical Conduct. All umpires must follow the WGOSC Umpire Manual for guidance concerning ratings, payment of

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dues, conduct, and other matters. All members must apply the Rules of Women's Lacrosse consistent with official interpretations of those rules and with the level of play (youth, NFHS, USL, and NCAA).

Section 6.3: All members of the LAUB are required to attend an annual rules interpretation meeting, pass the annual rules test, provide service and otherwise conduct themselves in accordance with the rules of the WGOSC and any other consistent rules adopted by the LAUB.

Section 6.4: Individuals may file grievances with the LAUB in a letter addressed to the Executive Committee and submitted to the chair and vice chair. The chair or, if she is unavailable, the vice chair shall forward the grievance within three (3) days to the Executive Committee for review. Where appropriate, the LBC shall contact other involved individuals to provide comments and forward them to the Executive Committee. Within seven (7) days of having received all input, the Executive Committee shall convene a meeting to discuss and to vote on a response to the grievance. The LBC shall issue a written response to the individual within three (3) days of the vote.

Chapter 7: Amendments to Bylaws

Section 7.1: These bylaws may be amended or repealed by two-thirds (2/3) affirmative vote of the members of the LAUB present at a meeting at which a quorum exists.

Section 7.2: Prior notice of any proposed amendment or repeal of any bylaw should be contained in a notice of the meeting at which it will be voted on, which should be published to the members at least seven (7) days before the meeting commences.

Section 7.3: These bylaws and any amendments to them must be submitted to the WGOSC for approval and acceptance.

Chapter 8: Transaction by other Means

Section 8.1: Whenever any action by the LAUB or its Executive Committee is required, that action may be conducted by telephone, e-mail, or other means. Any action by e-mail or telephone or other electronic means must be conducted in a manner in which all participants may communicate with each other simultaneously.